

St. Michael the Archangel Catholic School
PTO Board Meeting Minutes
October 5, 2009

The St. Michael School PTO Board met on Monday, October 5, 2009, at 8:00 am in the school conference room. Mr. Davey, Laura Grelck, Kelly Garnett, Jennifer Clark, Liz Riegel, Doris Tobin, Kermit Dowdy, and Ron Ewing were present for the meeting. Dr. Wannemuehler, Christine Danuck, Jenipher Free were unable to attend.

Principal Update, Mr. Davey

ITBS testing will continue this week. The Living Rosary is Wednesday October 7, at 2:15 pm. The event may be rescheduled due to the inclement weather. October 19 is a teacher workday, and there will be no school for students that day. October 15 is an out-of-uniform day for those students who want to donate \$1 toward the purchase of turkeys as part of the parish's annual Thanksgiving baskets for families in need.

PTO President Update, Laura Grelck

Laura discussed that the PTO has given to date \$82,000 to the Building Our Community of Faith Campaign. This donation level should provide the PTO "naming rights" on one or two items in the newly constructed buildings. The item will be discussed further next year. There also should be consideration not to conflict with other donors. For naming rights at the \$100K level, the PTO will need to give additional \$18,000; however the PTO has to date reached the \$50K naming-rights level. There is a PowerPoint presentation for the Building Our Community of Faith campaign on the PTO web page.

PTO Express has a distribution list of 370 parents and teachers. There has been great response to the content and information. We will continue to send it out approximately every two weeks.

Laura mentioned the following events coming up in October:

- October 9: 7th and 8th grade dance
- October 12-16: Scholastic Book Fair
- October 14: PTO Education Night with Dr. Sarah Wannemuehler
- October 21-23: 2nd grade Coat and Blanket Drive
- October 23: 5th grade Brown Bag Ministry

Treasurer Update, Kermit Dowdy

Income	Budget	YTD	Variance
Fundraising			
Angel Bucks	20,000	5,348.02	(14,651.98)
Jolly Elf Trail Run	13,000	(500.00)	(13,500.00)
Auction	100,000	(295.00)	(100,295.00)
March Madness		0.00	0.00
Carryover			
Original Artworks	2,000	0.00	2,000.00
Plant Sales	2,500	769.00	(1,731.00)
Fundraising Total	137,500	5,322.02	(132,177.98)
Social Events			
Book Sales	500.00	0.00	(500.00)
Family Bingo Night	2,000.00	(200.00)	(2,200.00)
General PTO (Misc)	1,000.00	4,873.16	3,873.16
Middle School Dances	650.00	(349.00)	(999.00)
Saint Nicholas Shop	500.00	0.00	(500.00)
Social Events Total	4,650.00	4,324.16	(325.84)
Income Total	142,150.00	9,646.18	(132,503.82)
Expense			
Athletics	19,536.52	6,492.25	(13,044.27)
Capital Building Fund	13,902.39	13,902.39	0.00
Fine & Performing Arts	10,487.78	9,813.88	(673.90)
Library	2,793.48	657.04	(2,136.44)
PTO Administration	1,726.83	0.00	(1,726.83)
Reserves & Endowment	12,471.13	0.00	(12,471.13)
Student Activities	14,708.26	256.93	(14,451.33)
Teacher/Admin Support	9,141.43	3,268.81	(5,872.62)
Technology	23,170.65	23,171.00	.35
Expense Total	114,072.60	57,604.00	(56,467.76)
Total Earnings	28,077.40	(47,958.66)	(76,036.06)

MISC PTO ACCOUNT SUMMARY

Item	Out	In	YTD
Calendar Sales	1,067.50	1,510.00	442.50
Sports Concession	81.34	0.00	-81.34
Citipass Books	4,450.00	8,900.00	4,450.00
Story Book Ballet	322.00	384.00	62.00
Total			4,873.16

Finance Notes:

The Angel Bucks credit-card terminal fee of \$67.00 monthly has been eliminated. Laura advised that comments have been positive about the Angel Bucks team no longer taking credit cards in order to increase profit for the school. Lisa Wood and Christine Lavelle have done a great job of communicating this issue to parents.

Fine and Performing Arts:

All expenses to date have been for Performing Arts, with \$673.00 left. We need to anticipate Fine Art requests for funding and determine how we will address these needs. Laura and Kermit will follow-up with Dr. Wannemuehler.

Spiritual and Educational Enrichment, Liz Riegel

Upcoming Events:

Dr. Wannemuehler will speak October 14 at 7:00 pm in the Blue and Gold room. The topic will be “Walking the Technology Tightrope: How to safely guide our children through technology’s many offerings.” The board members voted to raffle one auction ticket to our March 6th event. The event will be advertised in the PTO Express, flyer, and principal newsletter. Laura requested all board members to attend and to be available at 6:30pm to help set-up.

Father Mike will speak November 19 at 8:00 am in the Archangel Center. Father Mike will share his journey to the priesthood and the importance of the Holy Spirit in our lives. Childcare options are being explored for this event. The board members voted to give Dr. Wannemuehler and Father Mike Angel Buck cards as thank-you gifts for speaking at the events.

Laura received an email from Mrs. Kim Dandurand about sponsoring of a speaker for the 8th grade retreat. This is a day retreat. The cost of the speaker is 2,500.00. The speaker is Chris Padgett. Mr. Padgett’s website is chris.padgett.com. Laura asked Kermit to review the past transactions for the spiritual and educational account. Liz Riegel will explore spring speakers and their costs to determine available budget to fund this request. *Since the Oct. 5th board meeting it has been determined that the 8th grade retreat is funded by graduation monies and should not be a PTO funded item.*

John Panepinto will speak January 10, 2010. The topic will be God, Family, and Work Balance. Liz will advise details at a later date.

Mary Ronan will speak the week of April 19, 2010. The topic will be Family Life and Sexuality. The details of this event will follow in later months.

Social Events, Doris Tobin

Doris commented that the 5th and 6th grade bowling event went very well. Co-chair Lynn Nguyen is working to make the logistics for the next Bowling Night flow better with Buffalo Lanes.

Upcoming Events:

October 9th is the 7th and 8th Grade school dance.

December 14th to 16th is the St. Nicholas Gift Shop. The event will be held in the Archangel Center, not above the gym as it was last year. Doris is working with chair Donna Kocur on shop event details. Laura and Kermit asked Doris to stress to the chairpersons that this event is not a huge fundraising event, but we do need to at least break even. The budget calls for \$500 profit. Doris is working with all groups to stress this idea.

Fundraising Events, Jennifer Clark

Citipass:

We have two remaining Citipass books that were not sold. The Citipass vendor has advised that we can keep the money from the remaining books. Our profit is \$4,500.00. Everyone agreed this was a great fundraiser, and suggested that we may want to start this event earlier in the year for new families.

Mums Sale:

The Mums will be delivered this Wednesday and Thursday during carpool. Laura asked for board members to assist with the deliveries.

Jolly Elf Trail Run:

The run is set for December 12th from 8am to 12:00 noon. Jennifer asked Mr. Davey if he could reschedule the junior varsity basketball game until after the event. Mr. Davey is going to check and see if it can be rescheduled.

The Scholastic Book Fair:

This event will be held October 12th to 16th. October 13th is “Read Around the World Family Fun Night” from 6-8 pm. Dr. Wannemuehler, Mrs. Dries, and Clifford the Big Red Dog will be present with surprises. Eighth grader Christian Garnett has volunteered to assume the Clifford role this year.

The meet adjourned at 9:00 am.